

## QUALIFICATION

Association of Accounting Technicians (AAT) / Advanced Diploma

## WHY SHOULD I CHOOSE THIS STUDY PROGRAMME?

The AAT qualification will allow you to develop the skills and knowledge that employers want within the accountancy and finance sector. As a well-known and respected qualification it will can open the doors to a chartered accountancy, university or improve your chances of success running your finance company. Every business needs a good effective accountant and you will improve your prospects with this valuable qualification.

## WHAT WILL I STUDY?

Bookkeeping transactions: understanding financial transactions within a bookkeeping system.

Bookkeeping controls: understanding controls in a bookkeeping system

Elements of costing: understanding an organisation's cost recording system

Work effectively in finance: understanding an organisation's finance function

Using accounting software: using SAGE to record financial transactions

Advanced bookkeeping: understanding & applying accepted principles of accounting and double-entry bookkeeping

Final accounts preparation: understand the processes involved in preparing final accounts

Management accounting - Costing: understanding an organisation's costing systems

Indirect tax: VAT the impact and regulations

Ethics for accounting: the ethical principles of accounting

## WHAT COULD THIS QUALIFICATION LEAD TO?

A student who successfully completes the Level 3 programme of study can go onto either the final stage of the AAT Accounting qualification or University.

The final stage of AAT—Professional Diploma will open doors in the accounting profession, you can apply for AAT membership and have the initials MAAT after your name, you can become your own boss, or choose a pathway onto chartered studies.

The Advanced Diploma is recognised by UCAS and is equivalent to 160 UCAS points. This will enable you to apply for a place at University..

### WHERE CAN ACCOUNTING TAKE ME?

Parliament  
Global Charity Finance  
Fashion Accountant  
Film Industry Finance  
Forensic Accounting  
Education & Research  
And many more.....

### WHO WILL BE INVOLVED?

The subject teachers are responsible for planning lessons, preparing resources, assessing work and making sure that the units are completed on time.

A quality nominee oversees all of the vocational courses to make sure that standards are being met.

### FURTHER INFORMATION

#### Entry Requirements

Candidates will require good literacy and numeracy skills, this can will be demonstrated by achieving 5 'C' grades or above at GCSE including both English and maths.

#### How will you be assessed?

All AAT assessments are practical computer based assessments, which can be sat throughout the academic year, assessments will be either:

- Computer marked - meaning you will get a result decision straight away
- Partial computer marked and partially human marked - you'll get your results within 6 weeks
- Human marked - you'll get your results within 6 weeks.

You will also undertake a synoptic assessment at each level, this will draw on and test your understanding of connections between different topics covered across the qualification.

