

Study Programme

Accounting (Level 3)

QUALIFICATION

Association of Accounting Technicians (AAT) / Advanced Diploma

WHY SHOULD I CHOOSE THIS STUDY PROGRAMME?

The AAT qualification will allow you to develop the skills and knowledge that employers want within the accountancy and finance sector. As a well-known and respected qualification it can open the doors to chartered accountancy, university or provide you with the skills to successfully run your own finance company. Every business needs a good, effective accountant and you will improve your prospects with this valuable qualification.

WHAT WILL I STUDY?

Level 2

- Bookkeeping transactions: understanding financial transactions within a bookkeeping system.
- Bookkeeping controls: understanding controls in a bookkeeping system
- Elements of costing: understanding an organisation's cost recording system
- Work effectively in finance: understanding an organisation's finance function
- Using accounting software: using SAGE to record financial transactions

Level 3

- Advanced bookkeeping: understanding and applying accepted principles of accounting and double-entry bookkeeping
- Final accounts preparation: understanding the processes involved in preparing final accounts
- Management accounting - Costing: understanding an organisation's costing systems
- Indirect tax: VAT, the impact and regulations
- Ethics for accounting: the ethical principles of accounting

WHAT COULD THIS QUALIFICATION LEAD TO?

A student who successfully completes the Level 3 programme of study can go onto either the final stage of the AAT Accounting qualification or university.

The final stage of AAT—Professional Diploma can open doors in the accounting profession; you can apply for AAT membership and have the initials MAAT after your name, you can become your own boss, or choose a pathway onto chartered studies.

The Level 3 is equivalent to two 'C' grades, so this will enable you to apply for a university place.

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Bishop Laney
Sixth Form

WHAT WILL BE EXPECTED OF ME?

- A strong work ethic
- Regular attendance to lessons
- Bringing the correct equipment to lessons
- Completion of homework which will include pre-reading and reading around the subject
- Meeting assignment deadlines
- The willingness to ask for help when it is needed and to help other students when you are able to do so
- An understanding that your progress is your responsibility
- The ability and willingness to work with other students
- Attendance to intervention sessions, where necessary

WHO WILL BE INVOLVED?

- The subject teachers are responsible for planning lessons, preparing resources, assessing work and making sure the units are completed on time
- Visiting lecturers
- Hosts at university and industry visits
- A quality nominee oversees all of the vocational courses to make sure that standards are being met

FURTHER INFORMATION

Entry Requirements

Candidates will require good literacy and numeracy skills; this will be demonstrated by achieving 5 'C' grades or above at GCSE, including both English and maths.

How will you be assessed?

All AAT assessments are practical computer based assessments, which can be sat throughout the academic year, assessments will be either:

- Computer marked—meaning you will get a result decision straight away
- Partial computer marked and partially human marked—you'll get your results within 6 weeks
- Human marked—you'll get your results within 6 weeks.

You will also undertake a synoptic assessment at each level; this will draw on and test your understanding of connections between different topics covered across the qualification.