



Course Information 2017/18

Papercrafts Saturday Workshop

Start Date	3 rd March 2018
Time	10.00am - 4.00pm
Day of week	Saturday
Number of Weeks	1
Venue	ELY COLLEGE
Course Fee	£ 35.00 Fees are payable by cash in person or cheque payable to Ely College
Course Level	Mixed ability
Additional Course Cost (e.g. visits, materials, books, assessment fee, equipment)	No additional costs
Any skills or qualifications needed for entry to the class	No experience necessary as full support and advice will be given.
Materials required for first class	If you would like to bring some or all of the following it may speed up your crafting. Small sharp scissors Bone folders Paper piercer or pokey tool Glue of choice either a tape runner or liquid glue would be suitable. Glue will be available to purchase if required. Foam dimensionals or pads. A paper trimmer.

Course description - Including aims & objectives

Spend a day creating a set of seasonally inspired items with lovely coloured inks, Ribbon, Paper, and Cardstock.

Create beautiful items to keep or give to Family and Friends.

It will give a taste of what can be achieved in papercraft and I hope it will spark your imagination as you enjoy this creative day.

On arrival you will be given a goodie bag containing products to make the projects you can take any contents home at the end of the day to add to your stash.

4 project tables will be set up, and on each table will be the Tools and Materials to create the Projects.

Up to 4 items can be produced at each table.

These will include Cards, Gift tags, and Boxes.

You will move from table to table creating a range of linked and co-ordinated projects.

Tea and coffee will be available throughout the day, but you will need to bring your own packed lunch.

How Progress & Success will be recorded:

At the end of the day you will have some Beautiful co-ordinated items to take home.

Any further next steps

Further courses at Ely College

What else will you need to do	We ask all students to complete an enrolment form which asks for details required by the Education & Skills Funding Agency & the County Council and is a requirement of entry to the course. We ask for full payment prior to the course beginning. Please note refunds can only be made if a class is cancelled or closed.
What else do we ask of you	Please can you let us know if you have any attendance problems and if you are not able to attend the class (contact details below). We like to know if you have a problem.
How do we know if you are happy with your course	We will ask you to complete a course evaluation, giving us your feedback on the course, tutor & college. You are always welcome to feedback directly to us at any time during your course to help us improve our services & courses.

*Some of our courses are subsidised by the Education and Skills Funding Agency (ESFA) and part financed by the 2014-20 European Social Fund (ESF) programme. This funding is managed by **Cambridgeshire County Council, Adult Learning and Skills**.*

***Cambridgeshire County Council, Adult Learning and Skills** service supports a wide range of adult learning opportunities across Cambridgeshire. Search our website www.cambsals.co.uk for more information or www.cambridgeshire.net for opportunities delivered by our Providers. We also deliver specific courses for adults with learning difficulties and disabilities. For more information about these specific courses please call 01223 703530.*

Safeguarding :Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

Equality and Diversity: We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+. We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

National Careers Service (NCS): Careers advice is available to all learners. The National Careers Service provides free information and advice on all aspects of learning, skills development and employment. Help is provided in a way that suits you, online, face to face or by telephone. Go to www.cambsals.co.uk and click on 'I need some advice' for more information or call our booking line on 0845 603 1059

Please contact us for further information

Tel: 01353 664853

Email: community@elycollege.co.uk

Web: www.elycollege.com/community

Address: Community Education, Ely College Downham Road, ELY, Cambs CB6 2SH



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